

**Central Depository Company of Pakistan Limited**  
**Fund Management System - Designated Time Schedule (DTS)**

**Effective from May 01, 2015**

Instruction / Activity Type	AMC Element		Trustee Element	
	Save	8:30 a.m. to 8:00 p.m. (Mon -Thu) 8:30 a.m. to 7:00 p.m. (Fri)	Affirmation/ Rejection	9:00 a.m. to 5:30 p.m. (Mon - Fri)
	Post	<b>Fund Details Instruction</b> 8:30 a.m. to 8:00 p.m. (Mon -Thu) 8:30 a.m. to 7:00 p.m. (Fri) <b>Other then Fund Details Instruction</b> 8:30 a.m. to 4:00 p.m. (Mon - Fri)		
Fund Details Instruction	- By 9:15 a.m. on each working day. - After 9:15 a.m. and within Business hours. - After Business hours.	- By 9:30 a.m. on same day. - Within 15 minutes of verbal intimation of AMC on current system date. - By 9:15 a.m. on next system date.		
Sale of Unit Instruction	After issuance of units in unit holder register.	After posting of transaction by AMC.		
- Redemption of Units Instruction - Fund to Fund Unit Conversion Instruction - Re-Investment Instruction - Unit Transfer Instruction	By 10:30 a.m. for instructions having same payment date as that of system date.	On "Instruction Initiation Date" or "Payment Date" provided complete supports( if any requested by the Trustee) are received and Payment Date is not a bank holiday.		
UM-Corporate Action Instruction	Any time within system timings.	Within six working days after "Instruction Initiation Date" provided relevant supports are provided to the Trustee.		
- Sale Load Instruction - Payment to Broker Instruction - Other Expense Payment Instruction	Any time within system timings.	Within two working days after "Instruction Initiation Date" provided relevant supports are provided to the Trustee.		
Transfer of Fund Instruction	- Same Day Clearing: Up to 4:00 p.m. on SD - 1. - Transfer through RTGS: Up to 10:00 a.m. on SD. - Normal Clearing: Up to 11:15 a.m. on SD. (Mon-Fri)	On or before "Execution Date".		
- Money Market transaction with Same Day Clearing Cheque - Money Market transaction with Same Bank Cheque/RTGS/SBP Cheque	- Any time within system timings on SD-1. - Before and up to 11:00 a.m. on SD. (Note: The timings for PIB/Tbills transactions involving RTGS/SBP Cheque may be fluctuate subject to the timings of bank(s) involved in the transaction.)	On or before "Settlement / Maturity Date" provided relevant supports are provided to the Trustee.		
- FI Margin Instruction (Security Margin) - FI Margin Instruction (Cash Margin)	Any time within system timings.	On or before "Execution Date".		

**Bank Element**

Instruction / Activity Type	DTS	
Release of payment to beneficiary through auto pay.	Save	9:00 a.m. to 4:00 p.m. (Mon - Fri)
	Post	9:00 a.m. to 4:00 p.m. (Mon - Fri)
Bank to keep PO/DD ready.		By 4:00 p.m. (Mon - Fri)

**Reports**

**Reports are available to all the Elements as per the system timings**